

## **EWSPA meeting minutes September 11, 2018**

6:00 PM Beaver Brook Living Room

(Submitted by Shari Nastri)

**ATTENDANCE:** Julie Berard, Shayna Luciani, Beth Strapp, Grace Petrarca, Colleen Magnus, Carol Ross, Kim Zeytoonjian, Hazel Mugo, Peter Mugo, Karen Donshik, Michelle Helmin, Kathleen Pillsbury, Shari Nastri

### **PRESIDENT:**

Julie welcomed everyone to the 2018-19 year. Julie is now President Emeritus. Shayna Luciani, (President), Natalie Corbett, (Vice President), Karen Donshik (Middle School liaison) and Kim Morrison (All School Committee) were introduced and voted in. Natalie Corbett and Kim Morrison were not present. All in favor. Julie explained she would run this meeting as outgoing President and Shayna would take over next meeting. Julie said Shayna will be scheduling individual meetings with all board members to discuss their roles. All board members requesting items for events such as chairs etc., please use the EWSPA forms on our website. Also, any board member requiring volunteers please send an email to Michelle who will forward the email to all our families rather than relying on the volunteer form. Please include specific donation options for boarding families or others who can't attend events, such as ordering through Fitzgeralds or Popovers. Families can order baked goods, cake, pizza, balloons and perhaps other items such as linens as we look into ways to include links so that families can order directly from the email.

### **VICE PRESIDENT:**

Natalie Corbett, the new vice president, was not present. No report.

### **SECRETARY:**

Shari reiterated that all agenda items are to be forwarded to her prior to our meetings so she can create the agenda which will be given to all members at each meeting. Minutes will be sent to all members the weekend prior to our meetings for voting and to be posted on our EWSPA website.

### **TREASURER:**

Beth explained that July has not been reconciled yet so the numbers discussed on the budget were not exact. She broke down the total number of students (237) by grade, 36 9th, 52 10th, 52 11th, 61 12th, the remaining are middle school. Beth will be providing guidance to all committee heads regarding budgeting for the year.

### **UPPER SCHOOL COMMITTEE:**

Grace explained she is the liaison between each staff class representative and the two parent representatives from each class. She also helps with providing funds to each class for events throughout the year. She holds four meetings a year with the class representatives to coordinate the events held by each class. Grace is also the parent volunteer coordinator.

The class representatives are as follows: 9th, Carol Flanagan, 10th Sarah Edson, 11th Mallory Pasquariello, 12th Dr. P. Also, Grace advised that the 9th grade parent representatives will be Libby Ridgley, Mark & Lisa Arnold and Elena Gfeller. Kathleen Pillsbury introduced herself as Dean of Students and explained she meeting regularly with faculty class advisors as well.

**MIDDLE SCHOOL COMMITTEE:**

Karen Donshik introduced as new to this role. No report. Shayna will meet with her to explain her duties and the middle school events held throughout the year.

**ALL SCHOOL COMMITTEE:**

Carol discussed all the event held by the all school committee throughout the year: Parents Weekend, Halloween treats, Holiday reception and the holiday ride and Study break treats provided during exams in late January. It was discussed to reach out to Kim Morrison regarding using Pasta Company for events. She is a new board member not present tonight.

**UPPER SCHOOL DAY PARENT LIAISON: NO REPORT**

**UPPER SCHOOL BOARDING PARENT LIAISONS: NO REPORT**

All upper school parent liaisons will meet with Shayna to discuss their roles and ways to ensure families know who they are and how to reach out to them

**OTHER BUSINESS:**

It was discussed that a parent coffee may be added to the saturday morning of parents weekend. Julie suggesting piggy-backing the board member meet & greet with that coffee as well listing parent liaisons and their photos on the EWSPA website. This is a separate event from the EWSPA reception held during parents weekend. We are also looking for a new volunteer to organize the book club. Beth suggested that the book clubs should include staff. There will also be more discussion regarding tie in with the visiting writer seminars.

**Meeting adjourned at 6:53 pm.**

**NEXT MEETING:** Our next meeting will be held October 9th.